

# MPERAtiv Program Status Report

Status Date: 2/01/2014

Status:



**MPERA Program Manager:** June Dosier

**Provaliant Program Managers:** Kirstin Carlson, Bob Solheim

## **Description**

The MPERAtiv program is comprised of multiple projects, including business process modification, data cleansing, imaging, and a new Line of Business (LOB) information system. Provaliant Retirement, LLC, will provide ongoing project oversight and quality assurance throughout all phases of all MPERA projects included in the MPERAtiv program.

## **Executive Overview**

The MPERAtiv Project status remains green.

- The PERIS project status is green. Phase 4A3 has kicked off with the first design sessions held on Monday, February 3.
- The departure of MPERA's Executive Director causes uncertainty among MPERA management and staff and could cause departures which would impact the project schedule and project cost. This risk is detailed below under Issues/Risks.
- A major accomplishment of the project team was resolution to the Finalist issue which surfaced in January 2012. SITSD removed access to the Finalist address verification software utilized by PERIS. This change impacted modules which were already constructed. The Sagitec and MPERA team including Milt, June, Raja, Jeyakar and Bill, worked together from a team perspective and thinking outside the box to come up with a viable solution. Bill Hallinan from MPERA did the research and worked with Sagitec technical staff to make the necessary changes *without* MPERA incurring any additional project costs. Kudos to Bill and to all the team involved in this effort!

The Data Cleansing project status has been changed to green. The project team has completed all tasks identified as needed for the project status to be changed back to green.

## **Activities completed since last status report**

### PERIS (Line of Business)

- Phase 4A3 Joint Application Design (JAD) sessions began.
- Phase 4A2 internal testing activities were completed.
- Phase 4A1 supplement design changes were completed.

### Data Cleansing

- Completed addendums for previously accepted Data Mapping Matrix (DMM).
- Phase 4A2 data mapping activities were completed.

## **Activities to be completed in next month**

### PERIS (Line of Business)

- Continue Phase 4A2 construction, conversion and system testing activities.
- Continue Phase 4A1 and Phase 4A2 supplement design and confirmation work.
- Continue with Phase 4A3 Joint Application Design (JAD) sessions.

### Data Cleansing

- Continue data cleansing and data analysis activities.
- Accept Phase 4A2 Data Mapping Matrix (DMM) deliverables.

## **Awareness Items**

Update on awareness items reported in November.

1) Timely acceptance of project deliverables. *Continue to monitor.*

2) Project staffing update

- Computer Analyst, Rebecca Wiegand, started January 13 with MPERA as a temporary employee assigned to the Data Cleansing Project.
- Working retirees, Donna Coman and Mary Badgett, started with MPERA in December and February respectively and are assisting MPERA with data cleansing activities.
- The temporary accounting position has not yet been posted.

**Scope/Schedule/Cost Updates**

- Cost: All requirements within cost.
- Scope: All requirements within scope.
- Schedule: All projects on schedule.
- Resources: Risk #8 is of concern and will be monitored closely.
- Quality: Quality continues to be good.

**Issues/Risks**

*MPERAtiv Risk #8:* High staff turnover in key areas. (Combined with Risk 6 - Staff size)  
Executive Sponsor is retiring early and other management staff my leave MPERA.

IMPACT: Delay in project completion.

MITIGATION: Per decision in the 1/22/2014 Steering Committee meeting, the project sponsors, the executive sponsor and the project manager will create a plan for discussion at the February 25th Steering Committee Meeting.