

MPERAtiv Program Status Report

Status Date: 4/01/2014

Status:



MPERA Program Manager: June Dosier

Provaliant Program Managers: Kirstin Carlson, Bob Solheim

Description

The MPERAtiv program is comprised of multiple projects, including business process modification, data cleansing, imaging, and a new Line of Business (LOB) information system. Provaliant Retirement, LLC, will provide ongoing project oversight and quality assurance throughout all phases of all MPERA projects included in the MPERAtiv program.

Executive Overview

The MPERAtiv Program status remains green as the status of both the PERIS and Data Cleansing projects remain green.

MPERA, Sagitec and Ventera agreed to a PERIS project schedule with an implementation date in July, 2015. To make the July date feasible, the Sagitec Deputy Development Manager will assist with the design and development of the annual 1099 R's and W2's and we moved three use cases to be completed post go-live as the functionality from these use cases is not needed until July, 2016. The three use cases that will be developed post go-live are the Prepare Annual Actuarial Data, Process Member Annual Statements and Prepare CAFR. Additionally, we made improvements to the schedule based on the lessons learned about staff burn out from previous phases. In previous phases, subsequent use cases started while the previous use case was still in the acceptance period. We shortened this overlapping period allowing the use case owners more time to prepare in advance for the next use case.

Activities completed since last status report

PERIS (Line of Business)

- Completed Phase 4A1 use case supplements.
- Completed Phase 4A2 construction, conversion and system testing activities.
- 3 of 18 Phase 4A3 use case packets have been accepted.
- Mock conversion was started.

Data Cleansing

- Completed addendums for previously accepted Data Mapping Matrix (DMM).
- Completed Phase 4A2 data mapping.

Activities to be completed in next month

PERIS (Line of Business)

- Finalize the details of the Phase 4A3 project schedule.
- Continue with Phase 4A3 Joint Application Design (JAD) sessions.
- Continue with Phase 4A3 construction. 0 of 19 complete.
- Continue with conversion error and issue resolution.
- Continue mock conversion activities.
- Work on Phase 4A2 use case supplements

Data Cleansing

- Continue data cleansing and data analysis activities.
- Accept Phase 4A3 Data Mapping Matrix (DMM) deliverables.
- Complete Phase 4A3 Entity Mapping activities.
- Work on Phase 4A2 DMM supplements.

Awareness Items

Update on awareness items reported in November.

1) Project staffing update

- Hiring of the temporary accounting position is in progress.
- Charles Wade Cureton was hired to fill one of the two temporary part time data cleansing technician positions.

Scope/Schedule/Cost Updates

- Cost: All requirements within cost.
- Scope: All requirements within scope.
- Schedule: All projects on schedule.
- Resources: Risk #8 is of concern and will be monitored closely.
- Quality: Quality continues to be good.

Issues/Risks

MPERAtiv Issue #62: Due to a broken leg, the Sagitec Project Manager will not be able to be on site for the next 6 weeks. His availability for onsite project management responsibilities in 6 weeks is unknown at this time as it depends on the progress of his recovery. The Sagitec PM is willing to fulfill his responsibilities telecommuting.

IMPACT: Delay in project completion.

Options considered

- Lori on site more often.
- Assign another Sagitec PM to the project.

MITIGATION: Lori will be on site during April except for the week of April 7 and we have scheduled the Project Manager Huddle 2 times a week. Sagitec will not assign another PM as PM backup to PERIS at this time but are open to doing this, if needed.

Reevaluate this risk on 4/17/2014.

MPERAtiv Risk #8: High staff turnover in key areas. (Combined with Risk 6 - Staff size)

Executive Sponsor is retiring early and other management staff my leave MPERA.

IMPACT: Delay in project completion.

MITIGATION: Per decision in the 1/22/2014 Steering Committee meeting, the project sponsors, the executive sponsor and the project manager created the backup plan included with this status report.