

**PUBLIC EMPLOYEES' RETIREMENT BOARD**

April 9, 2015

**Topic: St. Labre Rural Volunteer Fire Department**

Acceptance of past Certificates that increase members' years of service

**Staff recommendation:**

Staff recommends the 5 members for FY2000, 6 members for FY2001, 8 members for FY2002, 10 members for FY2003, and 11 members for FY2004 of the St. Labre Rural VFD be granted the year of credited service they have been listed to receive. The members were listed on the late filed FY2000 to FY2004 Annual Certificates and verified to receive credit for those fiscal years.

**Board Motion:**

Uphold Staff Recommendation

Other.

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Moved by

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Seconded by

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Vote

## INFORMAL CONSIDERATION

April 9, 2015

**Petitioner:** St. Labre Volunteer Fire Department  
**Fire Chief:** Pat Dennis  
**Contact:** Pat Dennis

**Retirement System:** VFCA

**Request for Board  
Consideration:**

**The St. Labre Rural VFD is requesting that the Board accept the late filed Annual Certificate originally filed on August 30, 2006 and resubmitted on February 26, 2015 for the fiscal years 2000 through 2004. The Annual Certificate was signed by the Fire Chief and notarized. Included was the training documentation by fiscal year as is required. See details below.**

How many fiscal years is the department requesting to file?

**Five; 2000, 2001, 2002, 2003, 2004**

How many specific years of service are being requested?

**2000 (5 members)**

**2001 (6 members)**

**2002 (8 members)**

**2003 (10 members)**

**2004 (11 members)**

Has the actuary evaluated the impact of these years of service on the VFCA plan?

**NO**

Has the volunteer fire department filed the necessary qualifications as required by State law?

**Yes**

Was the appropriate training documentation submitted?

**Yes**

How many times has the department filed late in the last 10 years?

**Five times for fiscal years 2000, 2001, 2002, 2003 and 2004. The department was created on January 20, 1999; therefore, there first year of credited service would be for fiscal year 1999-2000.**

Give details of any problems:

**St. Labre VFD joined the VFCA as of January 20, 1999. The fire chief was unsure of what documentation was needed for the receipt of the credited years of service for the members of the department. Training documentation included ALL of their recorded calls, meetings, maintenance, etc. These training documents had to be created by the staff of MPERA to show proper training hours. After much written communication the documentation has been received.**

**Correspondence:**

**July 20, 2000:** Letter received from Fire Chief Pat Dennis that was dated June 27, 2000. Received with the letter was the training documentation of each member for FY2000. This training documentation also included the fire calls, business meetings members had attended during the fiscal year.

**July 18, 2001:** Training documentation received from Fire Chief Pat Dennis for FY2001.

**February 1, 2002:** Letter sent from Barbara Quinn to Fire Chief Pat Dennis asking for department qualification paperwork to be recognized as a department under the VFCA. Once qualified, the members could receive the pension for their credited years of service. This letter also explained how a member receives credit.

**February 14, 2005:** Letter from Fire Chief Pat Dennis to Barbara Quinn with the information that was requested in the letter dated February 1, 2002. Training documentation was received for fiscal years 2000 – 2004.

**April 5, 2005:** Letter received, dated April 1, 2005, from Fire Chief Pat Dennis to Barbara Quinn. Enclosed with the letter was the first filing of the St. Labre Fire Departments training documents.

**June 16, 2006:** Letter sent to Fire Chief Pat Dennis from Barbara Quinn explaining the proper filing of late Annual Certificates asking for the proper information, letter of request, completed and notarized Annual Certificates and appropriate training documentation. They had provided the appropriate training documentation but were still in need of the completed and notarized Annual

Certificates. Barbara had enclosed blank Annual Certificates for each year that was being requested for consideration.

**August 30, 2006:** Receipt of original, notarized Annual Certificates for fiscal year 2000, 2001, 2002, 2003 and 2004 from Pat Dennis, Fire Chief.

**March 12, 2014** – Letter sent from Ali Rice to Fire Chief Pat Dennis requesting additional information about the training documentation received on February 14, 2005.

**March 31, 2014** – Letter received from Fire Chief Pat Dennis responding to the request for additional information sent on March 12, 2014. Included with this letter was also additional training information.

**February 20, 2015** – Letter sent to Fire Chief Pat Dennis asking him to add all qualified members to the annual certificate and the certificates re-notarized.

**February 26, 2015** – Letter received from Fire Chief Pat Dennis with the notarized annual certificates with the additional qualified firefighters.

**March 30, 2015** – Called Fire Chief Pat Dennis requesting additional training documentation.

**March 31, 2015** – Emailed Fire Chief Pat Dennis about making sure that all training documentation is certified.

**March 31, 2015** – Received email from Fire Chief Pat Dennis, explaining that he was unable to obtain the additional training documentation and to move forward with amendment.

## **St. Labre Rural Volunteer Fire Department**

Acceptance of past Certificates that increase members' years of service

### **Summary:**

Pursuant to § 19-17-112 (5), MCA any late or amended annual certificates and the associated certified training records shall be filed within 3 years of the original annual certificate due date.

FY1999 – 2000 Annual Certificate was due on September 1, 2000; FY2000 – 2001 was due on September 1, 2001; FY2001 – 2002 was due on September 1, 2002; FY2002 – 2003 was due on September 1, 2003; and FY2003 – 2004 was due on September 1, 2004. The original Annual Certificates were received on August 30, 2006 and the revised certificates were received on February 26, 2015.

This should be a grandfathered consideration due to the original notarized annual certificates being received before July 1, 2011. The last correspondence was received from the fire department on February 26, 2015. The original Annual Certificates were received August 30, 2006 and continuous contact was maintained with the fire department until the final Annual Certificate was received on February 26, 2015.

## RELEVANT LAW AND RULES:

**Montana Code Annotated** (Effective before July 1, 2011)

**19-17-108. Credit for service as volunteer firefighter – records.** (1) The annual period of service that may be credited under this chapter is the fiscal year. A fractional part of a year may not count toward the service required for participation in this system. To be eligible to receive credit for any particular year, a volunteer firefighter shall serve with a fire company throughout the entire fiscal year.

(2) The years of service are cumulative and need not be continuous. Separate periods of service properly credited with different fire companies must be credited toward a member's eligibility for full or partial benefits.

(3) A volunteer firefighter must receive credit for service during any fiscal year if:

(a) during the fiscal year, the volunteer firefighter completes a minimum of 30 hours of training in matters pertaining to firefighting under a formal program that has been formulated, supervised, and certified to the board by the chief or designated official of the fire company;

(b) the volunteer firefighter's participation in the training program is documented in the fire company's records filed and maintained by the chief or designated official; and

(c) the fire company maintained firefighting equipment that is in serviceable condition and owns, rents, or uses one or more buildings used for the storage of that equipment that all together are valued at \$12,000 or more.

(4) The chief or designated official of each fire company shall keep and maintain training records for each current and former volunteer firefighter who is or was a member of the fire company.

**Montana Code Annotated** (Effective July 1, 2011)

**19-17-108. Credit for service as a volunteer firefighter – records.** (1) The annual period of service that may be credited under this chapter is the fiscal year. A fractional part of a year may not count toward the service required for participation in this system. To be eligible to receive credit for any particular year, a volunteer firefighter shall serve throughout the entire fiscal year with a single fire company that is organized under Title 7, chapter 33, and continues to meet the requirements of 19-17-109.

(2) The years of service are cumulative and need not be continuous. Separate periods of service properly credited with different fire companies must be credited toward a member's eligibility for benefits.

(3) A volunteer firefighter may not receive credit for service during any fiscal year unless:

(a) during the fiscal year, the volunteer firefighter completes a minimum of 30 hours of training in firefighting duties as outlined in 19-17-105 under a formal program that has been formulated, supervised, and certified to the board by the chief or designated official of the fire company; and

(b) the volunteer firefighter's participation in the training program is documented in the fire company's records maintained pursuant to 19-17-111 by the chief or designated official.

**Montana Code Annotated** (Effective July 1, 2011)

**19-17-112. Filing required reports – limitations.** (1) The chief or designated official of each fire company that claims eligibility under this chapter shall, on or before September 1 of each year, file with the board an annual certificate, the current year's roster, and a membership card for each new member.

(2) (a) The annual certificate is a form reporting a fire company's membership eligibility for the previous fiscal year.

(b) The annual certificate must be completed on a form prescribed by the board and contain the date of organization of the fire company and the full name, social security number, and date of birth of each member of the fire company who was a member for the entire fiscal year and who successfully completed 30 hours of training during the preceding fiscal year, as required by 19-17-108.

(c) The chief or designated official shall subscribe and verify under oath, before a notary, that the fire company and members qualified under 19-17-108 and 19-17-109.

(d) The board shall maintain the certificate for the purpose of establishing service for members and eligibility for benefits.

(3) The roster must be signed by the fire chief or designated official, filed with the board, and contain information in writing that provides the names of the fire company, its date of organization, officers, and roll of active and inactive members for the current fiscal year. A roster may be updated to report new members but may not be retroactive.

(4) A membership card must be completed and filed with the board for each member who was a member on or before July 1, 2011, and for each new member who joins after July 1, 2011.

(5) The current fire chief shall file any late or amended annual certificates and the associated certified training records within 3 years of the original annual certificate due date. An annual certificate may be amended only once. The board shall consider and may approve late filings. Information provided to the board by the fire chief must be in accordance with the board's rules.

(6) The current fire chief may request to appear before the board for consideration of the request to file a late or amended annual certificate.

**Montana Code Annotated** (Effective before July 1, 2011. Repealed in 2011 Legislature and added to 19-17-112, MCA)

**19-17-402. Certificate of eligibility.** The chief or designated official of each fire company that claims eligibility under this chapter shall, on or before September 1 of each year, file a certificate on a form to be provided by the board, subscribed and verified under oath before a notary, stating whether the company qualified under 19-17-108(3) during the preceding fiscal year. The certificate must contain the date of organization. The certificate must list the full name, social security number, and date of birth of each member of the fire company who was a member for the entire fiscal year and satisfactorily completed 30 hours of training during the preceding fiscal year, as required by 19-17-108(3). The certificate must be maintained by the board for the purpose of establishing service for members and eligibility for benefits.

## **MPERA ARM**

**2.43.5001 BASIC UNIT OF SERVICE** (1) As of July 1, 1965, the basic unit of service for volunteer firefighters is one fiscal year. Volunteer firefighters not continuously on the active membership list of a single qualifying volunteer fire company for the entire fiscal year shall not be listed on the annual certificate and shall not receive credit for service under the Volunteer Firefighters' Compensation Act (VFCA) for that fiscal year. A volunteer fire company qualifies to participate in the VFCA if the requirements of 19-17-402, MCA, are met.

(2) A volunteer firefighter shall receive one year of credit for service under the VFCA for each two full fiscal years of service performed prior to July 1, 1965. (History: 19-17-203, MCA; IMP, 19-17-201, 19-17-401, 19-17-402, MCA; NEW, 1986 MAR p. 1454, Eff. 8/29/86; AMD, 2003 MAR p. 1188, Eff. 6/13/03; AMD & TRANS, from ARM 2.43.801, 2008 MAR p. 2467, Eff. 12/01/08.)

**2.43.5002 FAILURE TO FILE REQUIRED REPORTS** (1) In order to receive credit for service under the VFCA, volunteer fire companies must file an "annual certificate" with MPERA. The certification is a report by the fire chief that the members listed on the certificate were active for the full fiscal year and also had the required 30 hours of training. This report is on a fiscal year basis (July through June) and is due by September 1 of each year. The annual certificate is signed by the fire chief and notarized. Annual certificate forms are provided by MPERA.

(2) Annual certificates filed after the September 1 due date must be appealed to and considered by the board for approval. Information provided to the board by the fire chief or designated official must include:

- (a) the original, notarized annual certificate;
- (b) certified training documents showing the required 30 hours of training per listed member;
- (c) a letter from the fire chief explaining why the annual certificate was not filed timely; and
- (d) if requested by the fire chief, oral argument before board. (History: 19-17-203, MCA; IMP, 19-17-201, 19-17-402, MCA; NEW, 1986 MAR p. 1454, Eff. 8/29/86; AMD, 2003 MAR p. 1188, Eff. 6/13/03; AMD & TRANS, from ARM 2.43.802, 2008 MAR p. 2467, Eff. 12/01/08.)

# St.Labre Rural VFD

Training records for FY2000

date	class	ANDERSON BRYAN	DANIEL E BURKE	COX ROY	PATRICK L DENNIS	BRUCE DUDEK	FORTNER BECKY	GRAHAM THOMAS	HART, SR MARTIN	HODGES, JAY	LEI CHARLIE	LITTLEBIRD CHERYL	ORTHMAN RAYMOND	ROGERS WAYLON	SPEISER REBECCA	STEWART CLARENCE	WATT EDWARD	WILSON TERESA	Description
13-Jul-99	Firefighter 1			1.5	1.5			1.5				1.5	1.5			1.5		1.5	
20-Jul-99	Firefighter 1			2	2	2			2	2	2	2	2		2	2		2	
21-Jul-99	Turnouts & SCBAs			3.5	3.5	3.5		3.5	3.5	3.5	3.5	3.5			3.5	3.5		3.5	
7-Aug-99	HazMat			8												8		8	
8-Aug-99	HazMat			5		5										5		5	
12-Aug-99	Firefighter 1	3.5		3.5	3.5	3.5				3.5	3.5	3.5			3.5	3.5		3.5	
24-Aug-99	Turnouts & SCBAs	2.5								2.5						2.5			
26-Aug-99	Firefighter 1	4		5.5		5.5				5	5	5			5	5.5		5	
14-Sep-99	Firefighter 1	1		1	1	1				1	1	1			1	1		1	
30-Sep-99	Truck		1.5		1.5											1.5			
4-Oct-99	EMT Class	40					140			140								140	
4-Oct-99	Fire Prev Week	0.5						0.5		0.5						0.5		0.5	
5-Oct-99	Firefighter 1		1.5		1.5	1.5		0.8				1.5			1.5				
4-Oct-99	Fire Prev Week		2							2						2		2	
5-Oct-99	Fire Prev Week									1.8						1.8		1.8	
6-Oct-99	Fire Prev Week	1.5								1						2.5		2	
12-Oct-99	Firefighter 1		1		2.5	2.5	2					2.5			2.5			2	
18-Oct-99	Fire Prev Week		2		2					2					2			2	
21-Oct-99	Firefighter 1	3.5			3.5	2.5	3.5			3.5		3.5			3.5			2	
26-Oct-99	Bonfire	2			2											4		2	
16-Dec-99	Firefighter 1	3.5	3.5		3.5	3.5	3.5			3.5								3.5	
18-Dec-99	EMT Class												20						
28-Dec-99	Alarm System	2			2	2	2			2		2		2				2	
4-Jan-00	Equipment	0.5	3.5		2	3.5	0.5			3.5		3.5		3				3.5	
11-Jan-00	Equipment		2		2	2								2				2	
20-Jan-00	HazMat/Dngns. Mat.	3.5	3.5		3.5	1	3.5			3.5		3.5						3	
17-Feb-00	Firefighter Safety	4.5			2													4.5	In Colstrip
24-Feb-00	Equipment	3.5			3.5		3.5			3.5				3.5				2	
7-Mar-00	Firefighter 1		1		1	1					8			1				1	
11-Mar-00	Propane Safety		8		8	8				8				8				8	
15-Mar-00	Firefighter 1				1.5		1.5			1.5									
23-Mar-00	Firefighter 1	3.5			3.5		3.5	2.5		3.5		2		3.5			3.5	3.5	
4-Apr-00	Firefighter 1				1.5		1.5			1.5								1.5	
6-Apr-00	Fire Investigation																	5.5	Colstrip
13-Apr-00	Equipment		1							1				2.5				2.5	
19-Apr-00	HazMat Conference				8.5									8.5				8.5	
20-Apr-00	HazMat Conference				12									12				12	
3-May-00	Firefighter 1		1.5		1.5	1.5	1.5			1.5				1.5			1.5	1.5	
5-May-00	Cody Fire School		2		2					2				2				2	
6-May-00	Cody Fire School				10					10				10				10	
7-May-00	Cody Fire School				8					8				8				8	
8-May-00	Truck				1													1	
9-May-00	Truck to Headstart				2													2	
25-May-00	Firefighter 1				3.4		3.5			3.5				3.5				3.5	
1-Jun-00	Equipment		2											2				2	
6-Jun-00	Equipment				1					2.5				1				2.5	
15-Jun-00	Equipment		2.5			2.5												2	truck
22-Jun-00	Equipment				4.5		4.5			4.5	2			4.5	4.5			4.5	Move to new hall
28-Jun-00	Equipment				3.5													3.5	Move to new hall
29-Jun-00	Equipment				7					7								7	Move to new hall
	Less:	40	0	0	15	0	145	0	0	152	2	0	0	25	4.5	0	8	155	Non-qualified hours
	<b>TOTALS</b>	<b>40</b>	<b>36</b>	<b>30</b>	<b>104</b>	<b>56</b>	<b>30</b>	<b>8.8</b>	<b>5.5</b>	<b>88</b>	<b>18</b>	<b>35</b>	<b>3.5</b>	<b>74</b>	<b>17</b>	<b>53</b>	<b>26</b>	<b>136</b>	
		x	x	x			x							x		x			Not active entire year
		ANDERSON BRYAN	DANIEL E BURKE	COX ROY	PATRICK L DENNIS	BRUCE DUDEK	FORTNER BECKY	GRAHAM THOMAS	HART, SR MARTIN	HODGES, JAY	LEI CHARLIE	LITTLEBIRD CHERYL	ORTHMAN RAYMOND	ROGERS WAYLON	SPEISER REBECCA	STEWART CLARENCE	WATT EDWARD	WILSON TERESA	

# St.Labre Rural VFD

Training records for FY2001

date	class	ANDRES, TOM	DANIEL E BURKE	PATRICK L DENNIS	BRUCE DUDEK	ERIC J GRANLUND	JAY L HODGES	EDWARD WATT	TERESA P WILSON
20-Jul-00	Work w/SCBA Equipment-move into new hall			3			2	3	3
3-Aug-00	Truck		2	1.5				3	
10-Aug-00	Truck			2.5			2.5	2.5	2.5
24-Aug-00	Firefighter 1 orientation	2	2	2	2		2	2	
7-Sep-00	Equipment	2.5	2.5		2.5		2.5	2.5	
28-Sep-00	Firefighter 1 Fire Prevention week presentation	2	2	3			3	3	3
2-Oct-00	Fire Prevention week presentation			3			3		3
3-Oct-00	Fire Prevention week presentation			2.5			2.5	2.5	2.5
4-Oct-00	Fire Prevention week presentation			1.5			2.5	2.5	3
5-Oct-00	Fire Prevention week presentation			2			2	1	
6-Oct-00	Fire Prevention week presentation						2		
19-Oct-00	Basic Firefighter 1 - safety	2	3	4	3		3.5	3.5	3
26-Oct-00	alarm system Basic Firefighter 1 - safety	1	2.5		2.5		1	2.5	2.5
30-Nov-00	Truck	2	2	2	2		2	2	2
7-Dec-00	Truck		1		1		1	1	
14-Dec-00	Basic Firefighter 1 - Fire Behavior	2	2	3	2			1.5	3
25-Jan-01	Basic Firefighter 1 - Bldg Constr		2	2	2		2	2	2
1-Feb-01	Truck	1	1	1	1		1	1	
3-Feb-01	Safety training in Colstrip		8	8	8			8	
4-Feb-01	Safety training in Colstrip		8	8	8			8	
15-Feb-01	Meth lab seminar in Lame Deer	4	4	4	4			4	4
22-Feb-01	Chlorine gas seminar Firefighter 1 - Rapid response team		6	6	6		6	6	6
6-Mar-01	Firefighter 1 - Bldg		1	1	1		1	1	1
20-Mar-01	Constr		2	2	2		2		2
5-Apr-01	Truck	1	1	1				1	1
17-Apr-01	Firefighter 1 - Bldg Constr		1.5	1	1.5		1		
18-Apr-01	HazMat conf in Blgs			9			9	9	9
19-Apr-01	HazMat conf in Blgs			6			6	6	6
1-May-01	Truck	1	1	1	1			1	
4-May-01	Cody Fire School		8	8	8			8	
5-May-01	Cody Fire School		11	11	11			11	
6-May-01	Cody Fire School		8	8	8			8	
15-May-01	Truck			2	2			2	2
4-Jun-01	SCBA and search and rescue unit	3	3		3				
19-Jun-01	equipment	2	3	2					
21-Jun-01	equipment	4.5						2.5	
<b>TOTALS</b>		<b>30</b>	<b>81.5</b>	<b>111</b>	<b>75.5</b>	<b>0</b>	<b>59.5</b>	<b>111</b>	<b>60.5</b>

X	ANDRES, TOM	DANIEL E BURKE	PATRICK L DENNIS	BRUCE DUDEK	ERIC J GRANLUND	JAY L HODGES	EDWARD WATT	TERESA P WILSON
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St.Labre Rural VFD  
 Training records for FY2002

date	class	JESSE ANDRES	TOM ANDRES	DANIEL E BURKE	DAVE BURKE	PATRICK L DENNIS	BRUCE DUDEK	BART ELLIOT	RICK LAMOTTE	JOE MEYER	BILL TATUM	EDWARD WATT	TERESA P WILSON	Description
10-Jul-01	Truck			2.5		2.5						2.5	2.5	
21-Jul-01	Vehicle Extrication			8				8				8	8	
24-Jul-01	Truck & Equipment					1.5						2	2	
07-Aug-01	Truck & Equipment Firefighter 1 - Book			1.5	1.5	1.5		1.5	1		1.5	1.5		
30-Aug-01	Chapter 4	4	4	4	2.5	1.5	4	3.5	3	3	2	4.5	4	
19-Sep-01	Truck & Equipment Firefighter 1 - Book			3.5	2.5	3.5	3.5			2.5	3	4	3.5	
24-Sep-01	Chapter 5 Fire Prevention week		3	2	1.5		3			3	3		2.5	
01-Oct-01	preps									3				
08-Oct-01	Fire Prevention					6		3	6			6	6	
09-Oct-01	Fire Prevention					3			3			3	3	
10-Oct-01	Fire Prevention Firefighter 1 - Book					3.5			3.5			3.5	3.5	
15-Oct-01	Chapter 10		1	3	3	4	3		3	2.5	3	3	2	
05-Nov-01	Equipment Review		1.5	2	2		2		1.5	2	2	2	2	
19-Nov-01	Equipment radio &			3.5	4		3.5		2.5	3.5	3.5	1		
03-Dec-01	communications	2		2		1	2		2	2	2	2	2	
06-Dec-01	equipment & gear													
17-Dec-01	FF1 - Book	1.5	2	3	2		3			3	3	3	3	
07-Jan-02	CDL truck checklist	2.5		2.5		2.5			2.5	2.5	2.5	2.5	2.5	
21-Jan-02	FF1	3.5	2	3.5		3.5	3.5		2	3.5	3.5	3.5	2	
18-Feb-02	FF1 Wildland Fire	2	2	2		2	2	2		2	2	2		
22-Feb-02	Training - Miles City Wildland Fire			5			5					5		
23-Feb-02	Training - Miles City Wildland Fire			9			9					9		
24-Feb-02	Training - Miles City			11			11					11		
18-Mar-02	FF1			3			3			3	3	3		
01-Apr-02	Equipment Wildland Fire	1.5	1.5	1.5	1.5	1.5	1.5		1.5	1.5	1.5	1.5		
06-Apr-02	Training - Basic Wildland Fire			9	10	10	9	9	10	9	9	10	9	
07-Apr-02	Training - Basic			6	7	7	6	6	7	6	6	7	6	
22-Apr-02	Truck & Equipment					3	2.5		1			3		
03-May-02	Cody Fire School	4					4				4	4		
04-May-02	Cody Fire School	8					8				8	8		
05-May-02	Cody Fire School	8					8				8	8		
<b>TOTALS</b>		<b>37</b>	<b>17</b>	<b>87.5</b>	<b>37.5</b>	<b>57.5</b>	<b>96.5</b>	<b>33</b>	<b>49.5</b>	<b>52</b>	<b>70.5</b>	<b>123.5</b>	<b>65.5</b>	
		x		x						x				Not active entire year
		JESSE ANDRES	TOM ANDRES	DANIEL E BURKE	DAVE BURKE	PATRICK L DENNI	BRUCE DUDEK	BART ELLIOT	RICK LAMOTTE	JOE MEYER	BILL TATUM	EDWARD WATT	TERESA P WILSON	

St.Labre Rural VFD  
Training records for FY2003

date	class	TOM ANDRES	DANIEL E BURKE	DAVE BURKE	PATRICK L DENNIN	BRUCE DUDEK	BART ELLIOT	RICK LAMOTTE	JOE MEYER	ELI SMALL	MERVIN SMALL	EARL SMITH	BILL TATUM	EDWARD WATT	TERESA P WILSON	Description
22-Jul-02	rapid response		2.5	2.5	2.5	0.5		2.5	1.5					1.25	1.25	
05-Aug-02	engine operation (CDL)		4		2.5	4		3.5				2.5		2.5		
06-Aug-02	CDL training		2			2.5						2				
07-Aug-02	CDL training		6.5			6.5										
08-Aug-02	CDL training					2.5										
09-Aug-02	CDL training		6.75			6.75		7								
19-Aug-02	rapid response			1	3	1.25		1.5								
24-Aug-02	brush truck/turkey shoot					5.5			4.5							
26-Aug-02	car fires	1.5	2		2.25	2		2	1.25				1.75	2		
02-Sep-02	brush truck	1							0.75					3	8.5	
09-Sep-02	boiler alarm set-up/SCBA		2.5		0.5	2.25			0.75						0.5	
11-Sep-02	fire alarms/engine											3.25	0.75	0.75		
12-Sep-02	fire alarms/engine											1.5				
22-Sep-02	engine /tools											1.25				
23-Sep-02	team formation		2	1.5	3	2.5			2.5				2	2		
07-Oct-02	fire engine	1	0.75		1.5	1.25						1.5	0.5	1.5	1.5	
08-Oct-02	fire tools											1.5				
10-Oct-02	engine /tools								2.5			1.75				
11-Oct-02	tools											0.75				
13-Oct-02	Fire Prevention Week (Oct. 9-13)				10							10		10	10	
21-Oct-02	SOPs	1	2.5	1.5	2	2.25		2.5	1			2.5	2.5	2	2	
04-Nov-02	engine/air tanks	2	1.5	1.5	2.5	2.5		2.5	1			2.5	1.25	1.5	1	
18-Nov-02	FF1, ch. 1	3.5	2.75	3.5	2.5	3.25		3.25	3			2.5	2	4		
02-Dec-02	SCBA/turnout drills	2	1	0.5	2.75			3	0.5			2	2	1.5		
05-Dec-02	engine/tools/station										3.25	3				
09-Dec-02	SCBA/turnout drills	1	1					1								
16-Dec-02	SCBA/turnout drills	1.25	2.75	1	3.5	2.75		3	3		2.75	3		1		
03-Jan-03	Riverton Fire Academy				24	24		24							24	
06-Jan-03	engine/A-Team drills	1	3.5	2	2.25	3.5		3	1.75	1	3.5	2.5		3.5	1.5	
20-Jan-03	primary search	2.25	3.5		3.5	3.5		3.5		4.5	3.5	3	2.5	4.25		
03-Feb-03	First Aid	1.75	2.5	2	2.5	2.5		2.25	2.25	2.25	2.5	2.5	1.5		2	
09-Feb-03	strategies & tactics (Glendive)							21.5						21.5		
10-Feb-03	First Aid	1.75	2	2.5	2.75	2.5		2.5	1.75	2.75	2.75	2.5	1.75		2	
16-Feb-03	engine/tools/station										1					
17-Feb-03	rapid response	2	3	1	3	3		3.5		2.5	2.75	2.75	2.5	1.75	0.75	
18-Feb-03	pump operation									1.5	1.5					
03-Mar-03	A-Team competition	2	1	0.75				3.25	2.25	2.5	2			2.75	0.25	
08-Mar-03	NFA CBI													2		
10-Mar-03	FF1												1			
17-Mar-03	A-Team competition	2.25	3	1	3.25	3.25					3.25	3.5	2.5	1		
27-Mar-03	hose lay	2						3			2.25					
07-Apr-03	hose/eng equipment	1	2.5	2.5	2.5	2.5		3.5	1	3		3	1	3.25		
21-Apr-03	engine/power tools	2			2.5			2.5		2				1.75		
04-May-03	Cody Fire School	12	12					12		12						
05-May-03	RIP/Denver roll	1	0.75		0.75			1.75		1	1.25		0.75	2		
17-May-03	Basic Wildland Training			11	11			11			8					
18-May-03	Basic Wildland Training			8	8			8	8	8	8					
19-May-03	house fire/rescue simulation	4.25			3.5	4		4.5	3	4.5	4.5		2.5		2	
27-May-03	FF1 equipment training				1			3			3					
02-Jun-03	truck knowledge test, needs	1	1.75					2.25		2.5	2.25					
16-Jun-03	Fire Ed Corps presentation							0.5	0.5	0.5	0.5			0.5		
23-Jun-03	Fire Science Field Camp												8			
24-Jun-03	Fire Science Field Camp												21			
25-Jun-03	Fire Science Field Camp												8			
26-Jun-03	ropes, knots, rappelling, vehicle extrication, hazmat												8			
26-Jun-03	defensive driving				4			4								
27-Jun-03	Fire Science Field Camp												4			
30-Jun-03	EMT												110	110		

<b>TOTALS</b>	<b>31.75</b>	<b>86.75</b>	<b>45.5</b>	<b>110.75</b>	<b>99.75</b>	<b>0</b>	<b>151.25</b>	<b>40.5</b>	<b>50.25</b>	<b>61</b>	<b>66.75</b>	<b>188.75</b>	<b>212</b>	<b>33.25</b>		
	TOM ANDRES	DANIEL E BURKE	DAVE BURKE	PATRICK L DENNIN	BRUCE DUDEK	BART ELLIOT	RICK LAMOTTE	JOE MEYER	ELI SMALL	MERVIN SMALL	EARL SMITH	BILL TATUM	EDWARD WATT	TERESA P WILSON		Not active entire year

St.Labre Rural VFD  
Training records for FY2004

date	class	JESSE ANDRES	TOM ANDRES	DANIEL E BURKE	DAVE BURKE	PATRICK L DENNIN	BRUCE DUDER	BART ELLIOT	RICK LAMOTTE	ELI SMALL	SMURF SMALL	BILL TATUM	EDWARD WATT	TROY WILSON
07-Jul-03	truck radio/equipment			3.5					2				2	
14-Jul-03	hazmat awareness			3		3			3.6	3			3	1
18-Jul-03	Billings Fire Dept drive along											13		
21-Jul-03	training center set up			1.5	1.25	1.25			1.5	1.75	1.75		2.5	
29-Jul-03	FF1 Intensive						8		8	8				8
30-Jul-03	FF1 Intensive						8		8	8				8
01-Aug-03	Billings Fire Dept drive along											13		
04-Aug-03	second story RIT rescue			4.25		4.25			3.25	3.25	4.5		1.5	
09-Aug-03	RIT operational level			7.5		7.75			7.75	7		7.75	2	
10-Aug-03	RIT operational, hands on			3.5		3.5			3.5			3.5	3.5	
25-Aug-03	Firefighting Safety Wildland, video	1.5										1.5		
06-Sep-03	hazmat, operations	9.5		9.75			9.75		10		9.75	9.5	0.75	
08-Sep-03	Rapid intervention, 2nd story rescue	3	1.5	3.25	2.75	3	2.75		3.25	3	3.25		3.5	
22-Sep-03	SCBA, 1st story search & attack	3	1.75	3.5		3.75			3.75	3.25	3.25	4.25	4.5	
30-Sep-03	fire alarm drill for school campus alarm boxes,								0.75	0.75	0.75		0.75	0.75
06-Oct-03	portable water tanks	1.25	0.75	1.75	1.5		1.5		2			1.25	1.75	
10-Oct-03	Billings Fire Dept drive along											13		
	incident command													
13-Oct-03	exercises								3.25	2.5	3.25		3	
20-Oct-03	SCBA drills	2		2.75		1	2.75		2.75	2	2	2.75	2.75	
03-Nov-03	extrication equipment	2.25	2				3		3.25	2.25		1.75	2.5	
	incident command													
10-Nov-03	exercises				1.75	2	1.75		2.25		1.75		1.75	
17-Nov-03	equipment	0.75	1.25	1.5			1.75		2.25		2			
21-Nov-03	extrication equipment									1.75	2.5		3	
	auto extrications w/Terry													
24-Nov-03	Larkin					1.5			4.75	4.5		4.5	2	
01-Dec-03	rescue drags & carries	1.75	2.25	2.5	4	2.25		2.5	2.75	3		2.25		
12-Dec-03	auto extrications w/Hurst	4	4	4	8	4	4	4	4	4	4	4	4	4
13-Dec-03	auto extrications w/Hurst	8	8	8	8	8	8	8	8	8	8	8	8	4
14-Dec-03	auto extrications w/Hurst	8	8	8	8	8	8	8	8	8	8	8	8	
15-Dec-03	rescue equipment						2		1				1	
29-Dec-03	fire control/ventilation					1.5		1.5						
05-Jan-04	second story rescue video	1.25	1.75	1.5	1.75		1.75		2	1.75		1.75		
	Riverton, confined space								16				16	
10-Jan-04	rescue			16		16		16					16	
12-Jan-04	focible entry/exit	2	1						2.5	1.5	1.5		2	
19-Jan-07	IC table top exercises			3		3			2.75	2.25				
26-Jan-04	SCBA			1.5	2	2		2.25	2	2.5		2		
02-Feb-04	Colstrip disaster drill preim	1.5	1.75	1.75	2.25	2		3		2.25		3		
08-Feb-04	hazmat ops review	2					3		4.5	2.5	3.25		3.75	
16-Feb-04	hose/nozzle use			2.5		2	2.5		4				2.5	
	Rapid intervention, 2nd													
22-Feb-04	story rescue					2	2.75		3.5		2.5		2.5	
	Heritage Center controlled													
28-Feb-04	burn													3
	Wildland Fire/Crew Boss													
28-Feb-04	(Miles City)			16		16		16		16		16		
01-Mar-04	equipment			0.75	1.75	2		1.5						
	basic wildland firefighting/													
06-Mar-04	red card			16	7.5	16		19		7.5		15.5		
	shelter													
08-Mar-04	deployment/controlled burn			1		1.75	1.75		1.5			1.25		
	procedures													
14-Mar-04	controlled burn/ wildland fire				1.25		4.75		4.75			4.5		
	training													
15-Mar-04	confined space equipment					3	3		4.25		2.75			
	controlled burn, St. Labre													
25-Mar-04	ranch								4				4	
	controlled burn, St. Labre													
26-Mar-04	ranch					4		4				4	4	
	controlled burn, St. Labre													
27-Mar-04	ranch					7		7				7	7	
	controlled burn, St. Labre													
28-Mar-04	ranch							4					4	
	controlled burn, St. Labre													
29-Mar-04	confined space equipment	2.75	2.75	2.75	2	2.75		3.25		2.75		1.75		
	controlled burn, St. Labre													
02-Apr-04	confined space instruction			4	4	4	4	4					4	
	confined space rescue													
03-Apr-04	practicals & drills			15	15	15	15	10				15		
	weather spotters training													
14-Apr-04	session							5.75						
19-Apr-04	wildland gear/engines	1.5		2.75			2.75			2.75			3	
03-May-04	pack test/wildland	2		2	2		2			2			2	
17-May-04	burn trailer						2.75					2.25		
24-May-04	burn trailer					2	1.75						1	
27-Jun-04	Lame Deer ridalong							1					1	
28-Jun-04	Advanced drivers training			9			9							

TOTALS 50.75 15.50 161.5 66.25 114.5 170.25 0 222.75 83.75 117 94.25 185.25 48.75

JESSE ANDRES  
TOM ANDRES  
DANIEL E BURKE  
DAVE BURKE  
PATRICK L DENNIN  
BRUCE DUDER  
BART ELLIOT  
RICK LAMOTTE  
ELI SMALL  
SMURF SMALL  
BILL TATUM  
EDWARD WATT  
TROY WILSON



# ST. LABRE VOLUNTEER FIRE DEPARTMENT

June 27, 2000

Mike O'Connar  
PERD  
PO Box 200131  
Helena, MT 59620

RECEIVED  
JUL 20 2000  
RETIREMENT BOARD

Mr. O'Connar,

I am enclosing a copy of the training records for the fire department members who have met the 30-hour training minimum for the fiscal year 1999-2000. I was instructed by Mr. Terry Larsen from the MSU Fire Training School to make sure you receive a copy of these records in order to ensure that these employees will qualify for the firefighter's pension fund.

If you need any other information, please contact me at (406)784-4500 ext. 4404 or my assistant, Teresa, at ext. 4405.

Sincerely,

Pat Dennis  
Fire Chief

# PUBLIC EMPLOYEE RETIREMENT ADMINISTRATION



JUDY MARTZ  
GOVERNOR

STATE OF MONTANA

(406) 444-3154 TELEFAX (406) 444-5428  
TOLL FREE (877) 275-7372

100 N. PARK, SUITE 220  
PO BOX 200131  
HELENA, MONTANA 59620-0131

February 1, 2002

Pat Dennis  
St. Labre VFD  
PO Box 614  
Ashland, MT 59003

Dear Chief Dennis:

The MPERA has been in receipt of training information that you have sent to our office but we are unable to use it for the purpose intended unless the requirements outlined in this letter are fulfilled. Please read through the letter and if you have questions please feel free to call with questions.

### How Members Receive Credit

To receive service credit under the Volunteer Firefighters' Compensation Act, each fire company must file an *Annual Certificate* form with the Public Employees' Retirement Board. The *Annual Certificate* is a document certified by the fire chief that the members listed had 30 hours of training and were active for the full fiscal year: the period July 1<sup>st</sup> through June 30<sup>th</sup>. The initial *Annual Certificate* will be completed by the fire chief; thereafter, you will receive an annual turn-around document listing your current *active* members from the previous year. This turn-around document **must** be reviewed, changes in membership status completed, confirm that the members listed had 30 hours of instructional training and were active for the full fiscal year and then the fire chief, in the presence of a notary, must declare the accuracy of the document. The document **must** be returned no later than **September 1<sup>st</sup>** following the end of the fiscal year.

### How Departments Qualify

Before any certificate can be accepted we will need to know if the VFD was created as a rural fire department to service an *unincorporated* area, town or village in accordance with Title 7, Chapter 33, MCA (Fire Protection in Unincorporated Places) which states:

- Fire companies in unincorporated towns and villages are organized by filing with the county clerk of the county in which they are located a certificate in writing, signed by the presiding officer and secretary, setting forth the date of organization, name, officers, and roll of active and honorary members or a copy of the certificate for in 19-17-402. The certificate and filing must be renewed annually on or before September 1.

- A town or village is not allowed more than one company for each 1,000 inhabitants, but one company must be allowed in a city, town or village in which the population is less than 1,000.
- A fire company is not allowed more than 28 certificate members.
- Every fire company organized pursuant to 7-33-2311 must choose or elect a foreman, who is the presiding officer, a secretary, and a treasurer. Montana Code Annotated can be found at the following internet address: <http://www.lawlibrary.state.mt.us/>
- The chief shall devise and formulate or cause to be devised and formulated a course or plan of instruction or training program making available to each regular member of the chief's department not less than 30 hours of instruction per year in matters pertaining to firefighting, and the chief shall supervise the operation of the plan or program.

Under the Volunteer Firefighters' Compensation Act (Title 19, Chapter 17, MCA), the fire company must also meet the following requirements:

- The fire company must maintain firefighting equipment that is in serviceable condition and owns one or more buildings used for the storage of that equipment that all together are valued at \$12,000 or more; and
- The fire company or the fire district served by it was rated in class 5, 6, 7, 8, 9, or 10 by the board of fire underwriters for the purpose of fire insurance premium rates.

**The Documentation that the MPEBA requires**

To substantiate the above we will need the following documents:

1. A copy of the County Commissioners' meeting minutes establishing the fire district in an unincorporated area. Please distinguish which portion of the fire district area is serviced by each company.
2. A statement from the county clerk and recorder stating the population and whether the fire district is located in an unincorporated area.
3. Equipment (asset) valuation for each fire company.
4. Name of each fire company.
5. List of officers for each fire company.
6. The fire company's insurance rating.

When the documentation listed is received by the Public Employees' Retirement Board it will be reviewed for completeness. If the file is complete the company will become a

reporting agency under the Volunteer Firefighters' Compensation Act. After the documentation has been accepted as complete by the Public Employees' Retirement Board the initial *Annual Certificate* will be mailed to the fire chief.

I have enclosed two copies of the **Montana Volunteer Firefighters' Handbook**. This handbook provides a summary of the law contained in Title 19, chapter 17, MCA. The handbook is intended to be a useful reference for volunteer firefighter covered under the Volunteer Firefighters' Compensation Act. Additional copies of the handbook are available at no cost and a new edition of this handbook will be published in March.

If you have further questions concerning the Volunteer Firefighters' Compensation Act please contact me at the address in the letterhead or telephone me at (877) 275-7372 toll free or (406) 444-3193.

Thank you for your interest in the Volunteer Firefighters' Compensation Act.

Sincerely,



Barbara Donovan  
Asst. Fiscal Services Bureau Chief  
Public Employee Retirement Administration

Enclosures

ST. LABRE VOLUNTEER  
FIRE DEPARTMENT



1000 Tongue River Road  
Ashland, Montana 59003  
(406) 784-4500 Ext. 4404 Fax (406) 784-6161

RECEIVED

FEB 14 2005

RETIREMENT BOARD

February 10, 2005

Barbara Quinn  
MPERA  
100 N. Park, SUITE 220  
Helena, Montana 59620-0131

RE: St. Labre Fire Department

Dear Barbara

Enclosed you will find an information packet that should help the St. Labre Fire Department receive credit for the Volunteer Firefighters Compensation Act.

I think all the documentation needed is included in the packet. If some question should arise please don't hesitate to give me a call. My work number is (406) 784-4500.

Sincerely;

Pat Dennis  
Fire Chief  
St. Labre Volunteer Fire Department

ST. LABRE VOLUNTEER  
FIRE DEPARTMENT

1000 Tongue River Road  
Ashland, Montana 59003  
(408) 784-4500 Ext. 4404 Fax (408) 784-8161

RECEIVED

APR 05 2005

RETIREMENT BOARD

April 1, 2005

Barbara Quinn  
100N. Park, Suite 220  
Helena, Montana 59620-0131

RE: First Filing with Rosebud County

Dear Barbara

Enclosed are the requested documents from the Rosebud County Clerk and Records Office concerning the first filing of the St. Labre Fire Departments training documents.

I asked for a copy of all the documents they had and have enclosed copies of everything The Clerks Office had on file.

Please feel free to call at any time if you have any questions or if you need any other information.

Sincerely;



Pat Dennis  
Fire Chief  
St. Labre Volunteer Fire Department

enclosure

# PUBLIC EMPLOYEE RETIREMENT ADMINISTRATION



BRIAN SCHWEITZER  
GOVERNOR

STATE OF MONTANA

mpera.mt.gov



HELENA (406) 444-3154  
TOLL FREE (877) 275-7372  
FAX (406) 444-5428

100 N. PARK, SUITE 200  
PO BOX 200131  
HELENA, MT 59620-0131

June 16, 2006

COPY

RECEIVED

AUG 8 0 2006

RECEIVED

Pat Dennis  
St. Labre Volunteer Fire Dept.  
1000 Tongue River Road  
Ashland, MT 59003

Fire Chief Dennis,

The Montana Public Employee Retirement Administration (MPERA) is in receipt of your letter, qualifications as outlined on page 7 of the VFCA handbook and training documentation for the years 2000 thru 2004. The Public Employees' Retirement Board has decided that late Annual Certificates, when filed properly and accompanied by training documentation, will be considered for acceptance. Filed properly is defined as a letter of request, completed and **notarized** Annual Certificates and appropriate training documentation.

Per our conversation yesterday you stated that you would like to obtain back credit for your members if possible. The St. Labre VFD has a start date of January 20, 1999 so the first Annual Certificate you would be eligible to file would be for fiscal year 2000 (the period July 1, 1999 thru June 30, 2000).

The missing component in order to take your request before the board is the Annual Certificates. Enclosed is one blank Annual Certificate for each year requested. Please complete the Annual Certificates and sign them in the presence of a notary. The **original, notarized** Certificates must be returned to our office. Your members will be considered for approval upon receipt of the required documentation.

If you have questions regarding any of these matters, please do not hesitate to call.

Sincerely,

A handwritten signature in cursive script that reads "Barbara Quinn".

Barbara Quinn  
Fiscal Services Bureau Chief

ST. LABRE VOLUNTEER  
FIRE DEPARTMENT

1000 Tongue River Road  
Ashland, Montana 59003  
(406) 784-4500 Ext. 9404 Fax (406) 784-6161

RECEIVED

AUG 30 2006

RECEIVED

**"Train as if your life depends on it"**

August 28, 2006

Barbara Quimm  
Fiscal Services Bureau Chief  
Public Employee Retirement Administration  
100 N. Park, suite 200  
PO box 200131  
Helena, MT 59620-0131

RE: Letter of Request

Dear Barbara

This is a letter requesting back training credits for fire department members of the St. Labre Volunteer Fire Department who completed training requirements for the years 2000 thru 2004.

I am not sure what happened to the documentation or filing process for those years but feel it is important to have members credited for those years for future reflections on their pension status.

Enclosed are the notarized Annual Certificates and appropriate training documentation as requested; please feel free to contact me for any question or comments you might have.

Sincerely;



Pat Dennis  
Fire Chief

Enclosure

8714

# MONTANA PUBLIC EMPLOYEE RETIREMENT ADMINISTRATION



STEVE BULLOCK  
GOVERNOR

ROXANNE MINNEHAN  
EXECUTIVE DIRECTOR

STATE OF MONTANA



HELENA (406) 444-3154  
TOLL FREE (877) 275-7372  
FAX (406) 444-5428

100 N PARK, STE 200  
PO BOX 200131  
HELENA MT 59620-0131  
[mpera.mt.gov](http://mpera.mt.gov)

March 12, 2014

Pat Dennis  
St. Labre Volunteer Fire Dept.  
1000 Tongue River Road  
Ashland, MT 59003

Fire Chief Dennis,

The Montana Public Employee Retirement Administration (MPERA) is in need of addition information for your request to amend the annual certificates from FY2000 – FY2004. Attached you will find a document outlining the questions that we have about the annual certificates and training documentation. Your members will be considered for approval upon receipt of the required documentation.

If you have any members who have not filled out a membership card, you may find the membership cards form out on MPERA's website at <http://mpera.mt.gov/forms/BeneficiaryVFCA.pdf>. We use the information on the card to send an annual statement to the members, which details the credited years of service the member has on account with MPERA. These annual statements are sent out by the end of October.

If you have questions, please call me at 406-444-9173 or toll free 1-877-275-7372 ext 9173.

Sincerely,

Ali Sturm  
Accountant

March 12, 2014

**FY2000**

1. Signed & notarized annual certificate
2. Letter of request from Fire Chief
3. Certified training documentation

**Questions**

- Bryan J. Anderson – 80 hrs listed on training report, 40 non-qualified hrs for EMT training. NOT listed on annual certificate.
- Daniel E. Burke – 36 hrs listed on training report. NOT listed on annual certificate. (Entry date was 9/1999, no credit given)
- Roy Cox – 30 hours listed on training report. NOT listed on annual certificate.
- Patick Dennis – Listed on annual certificate. Already received credit from Ashland VFD.
- Becky Fortner – 174.50 hrs listed on training report, 140 non-qualified hrs for EMT training. NOT listed on annual certificate.
- Waylon Rogers – 98 hrs listed on training report, 20 non-qualified hrs for EMT training. NOT listed on annual certificate.
- Clarence R. Stewart – 52.75 hrs listed on training report. NOT listed on annual certificate.
- Edward Watt – 33.5 hrs listed on training report. NOT listed on annual certificate. (Entry date was 7/2000, no credit given)

**FY2001**

1. Signed & notarized annual certificate
2. Letter of request from Fire Chief
3. Certified training documentation

**Questions**

- Tom Andres – 30 hrs listed on training report. NOT listed on annual certificate. (Entry date was 8/2000, no credit given)
- Patrick Dennis - Listed on annual certificate. Already received credit from Ashland VFD.
- Eric J. Granlund – 80 hrs listed on training report. No training documentation to support number of hours. NOT listed on annual certificate

**FY2002**

1. Signed & notarized annual certificate
2. Letter of request from Fire Chief
3. Certified training documentation

All documentation is in order to be presented to PERB.

March 12, 2014

**FY2003**

1. Signed & notarized annual certificate
2. Letter of request from Fire Chief
3. Certified training documentation

**Questions**

- Eli Small – 50.25 hrs listed on training report. NOT listed on annual certificate. (Indicated on MPERA training summary that he joined partway through year)
- Mervin Small – 61 hrs listed on training report. NOT listed on annual certificate. (Indicated on MPERA training summary that he joined partway through year)
- Earl Smith – 66.75 hrs listed on training report. NOT listed on annual certificate.

**FY2004**

1. Signed & notarized annual certificate
2. Letter of request from Fire Chief
3. Certified training documentation

**Questions**

- Eli Small – 83.75 hrs listed on training report. NOT listed on annual certificate.
- Mervin Small – 117 hrs listed on training report. NOT listed on annual certificate.
- Bill Tatum – 94.25 hrs listed on training report. NOT listed on annual certificate.



**ST LABRE FIRE DEPARTMENT**  
PO Box 77  
112 Campus Drive  
ASHLAND, MT 59003  
ESTABLISHED January 29, 1999

RECEIVED

MAR 31 2014

RETIREMENT BOARD

Curtis Yarlott- Chairman  
(406) 784-4505

Pat Dennis – Fire Chief  
(406) 784-4500

Bobbi Schenderline - Secretary  
(406)-784-4509

Ali Sturm-Accountant  
MPERA  
100 N Park, STE 200  
PO Box 200131  
Helena, MT 59620-0131

Dear Ali

I think I have answered all the questions you had on the letter I received from you, dated March 12, 2014.

I have included training documents for the members that were not showing up on the Annual Certificate.

If you have any questions please feel free to give me a call. I can be reached at (406) 784-4500 or you can email me at [pdennis@stlabre.org](mailto:pdennis@stlabre.org) and will get back to you right away.

Sincerely;

Pat Dennis-Fire Chief  
St. Labre Fire Department

*"Train as if someone's life depends on it"*

March 12, 2014

**FY2000**

1. Signed & notarized annual certificate
2. Letter of request from Fire Chief
3. Certified training documentation

RECEIVED  
MAR 31 2014  
RETIREMENT BOARD

**Questions**

- Bryan J. Anderson – 80 hrs listed on training report, 40 non-qualified hrs for EMT training. NOT listed on annual certificate.
- Daniel E. Burke – 36 hrs listed on training report. NOT listed on annual certificate. (Entry date was 9/1999, no credit given)
- Roy Cox – 30 hours listed on training report. NOT listed on annual certificate.
- Patick Dennis – Listed on annual certificate. Already received credit from Ashland VFD.
- Becky Fortner – 174.50 hrs listed on training report, 140 non-qualified hrs for EMT training. NOT listed on annual certificate.
- Waylon Rogers – 98 hrs listed on training report, 20 non-qualified hrs for EMT training. NOT listed on annual certificate.
- Clarence R. Stewart – 52.75 hrs listed on training report. NOT listed on annual certificate.
- Edward Watt – 33.5 hrs listed on training report. NOT listed on annual certificate. (Entry date was 7/2000, no credit given)

**FY2001**

1. Signed & notarized annual certificate
2. Letter of request from Fire Chief
3. Certified training documentation

**Questions**

- Tom Andres – 30 hrs listed on training report. NOT listed on annual certificate. (Entry date was 8/2000, no credit given)
- Patrick Dennis - Listed on annual certificate. Already received credit from Ashland VFD.
- Eric J. Granlund – 80 hrs listed on training report. No training documentation to support number of hours. NOT listed on annual certificate

**FY2002**

1. Signed & notarized annual certificate
2. Letter of request from Fire Chief
3. Certified training documentation

All documentation is in order to be presented to PERB.

March 12, 2014

RECEIVED

MAR 31 2014

RETIREMENT BOARD

**FY2003**

1. Signed & notarized annual certificate
2. Letter of request from Fire Chief
3. Certified training documentation

**Questions**

- Eli Small – 50.25 hrs listed on training report. NOT listed on annual certificate. (Indicated on MPERA training summary that he joined partway through year)
- Mervin Small – 61 hrs listed on training report. NOT listed on annual certificate. (Indicated on MPERA training summary that he joined partway through year)
- Earl Smith – 66.75 hrs listed on training report. NOT listed on annual certificate.

**FY2004**

1. Signed & notarized annual certificate
2. Letter of request from Fire Chief
3. Certified training documentation

**Questions**

- Eli Small – 83.75 hrs listed on training report. NOT listed on annual certificate.
- Mervin Small – 117 hrs listed on training report. NOT listed on annual certificate.
- Bill Tatum – 94.25 hrs listed on training report. NOT listed on annual certificate.

2003/2004

# MONTANA PUBLIC EMPLOYEE RETIREMENT ADMINISTRATION



STEVE BULLOCK  
GOVERNOR

DORE SCHWINDEN  
EXECUTIVE DIRECTOR

STATE OF MONTANA



HELENA (406) 444-3154  
TOLL FREE (877) 275-7372  
FAX (406) 444-5428

100 N PARK, STE 200  
PO BOX 200131  
HELENA MT 59620-0131  
[mpera.mt.gov](http://mpera.mt.gov)

February 20, 2015

Patrick Dennis, Fire Chief  
St. Labre VFD  
1000 Tongue River Rd  
Ashland, MT 59003

Dear Fire Chief Dennis,

This letter is in regards to the information received from you on March 31, 2014 regarding late filing of the FY1999-2000, FY2000-2001, FY2001-2002, FY2002-2003, and FY2003-2004 VFCA Annual Certificates.

We are in need of additional information to proceed with this amendment. As indicated in your notes and verified through training records and starting date, Eric Granlund will need to be added to the 2001 Annual Certificate and Eli Small, Mervin Small, and Earl Smith will need to be added to the 2004 Annual Certificate. Attached you will find copies of those annual certificates on which you will need to add these members and have the certificate re-notarized.

In response to the others on the annual certificate who you indicated should receive credit:

- FY2000
  - Daniel Burke's entry date was indicated as September 1999, therefore he was not with the fire department the entire fiscal year and cannot qualify for credit.
  - Edward Watt's entry date was indicated as July 2000, therefore he was not with the fire department the entire fiscal year and cannot qualify for credit.
- FY2001
  - Patrick Dennis had already received credit from another volunteer fire department and is not eligible to receive credit from another department for the same year.
  - Eric Granlund meets the requirements to be included on the Annual Certificate, which has been provided for corrections.
- FY2004
  - Eli Small, Mervin Small, and Bill Tatum meet the requirements to be included on the Annual Certificate, which has been provided for corrections.

We would like to present these amended years of service to the board on April 9, 2015. In order to do that we will need the information provided to us 21 business days prior to the meeting, please have this information to us not later than March 11<sup>th</sup>. Also at that time we will need to have any requests to speak to the board. If we do not have the requested information by this date we will not be able to present the information until the next board meeting.

If you have questions, please call me at 406-444-9173 or toll free 1-877-275-7372.

Sincerely,

A handwritten signature in cursive script that reads "Ali Rice".

Ali Rice  
Accountant

Encl: Copy of FY2001 Annual Certificate  
Copy of FY2004 Annual Certificate



ST LABRE VOLUNTEER FIRE DEPT.  
PO BOX 77  
1000 TONGUE RIVER ROAD  
ASHLAND, MT 59003  
ESTABLISHED JANUARY 20, 1999

Curtis Yarlott – Chairman    Pat Dennis – Fire Chief  
406-784-4505                      406-784-4500

Bobbi Schenderline- Secretary  
406-784-4509

RECEIVED  
FEB 26 2015  
MPERA

February 24, 2015

MPERA  
Ali Rice-Accountant

RE: Annual Certificates

Ali Rice

I have enclosed the two fiscal year annual certificates, with the requested information, respective for each year. If you have any questions, please feel free to contact me. My email address is [pdennis@stlabre.org](mailto:pdennis@stlabre.org) and phone number is (406) 784-4500 Ext. 4404

Thank you for all your help in getting this straightened out and up to date. It has been a difficult process as well as time consuming, your efforts are greatly appreciated.

Sincerely;

Pat Dennis-Fire Chief  
St. Labre Volunteer Fire Dept.

*"Train as if someone's life depends on it"*

**Rice, Ali**

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**From:** Rice, Ali  
**Sent:** Tuesday, March 31, 2015 9:53 AM  
**To:** 'pdennis@stlabre.org'  
**Subject:** VFCA Amended Years

*Dennis,*

*I am not sure if you have been able to obtain the training documentation for Eric Granlund? I also remembered that when you send the information in, I will need it to be certified. You can either sign the training sheets and say that you are certifying them or you can write a letter/email saying that you are certifying the training documentation. Please let me know if there is anything that I can do to help. Thanks!*

*Ali Rice  
Accountant  
Montana Public Employees Retirement Administration  
100 N Park Avenue, Suite 200, Helena, MT 59601  
(406) 444-9173  
[AliRice@mt.gov](mailto:AliRice@mt.gov)*

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## Rice, Ali

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**From:** Patrick Dennis <pdennis@stlabre.org>  
**Sent:** Tuesday, March 31, 2015 12:56 PM  
**To:** Rice, Ali  
**Subject:** Eric Grandlund

Ali

Going through my training records and cannot find Eric Grandlunds records. I talked with the secretary that took care of our records at the time and she stated she gave Eric all his records when he left here headed to his new job in Riverton Wyo. He was going to hook up with the fire dept there. Apparently all his records went with him and no copy was made. I asked her for the file on the computer and that is not an option either. Under the circumstances, we will have to eliminate him from that year.

--

Pat Dennis  
Safety Coordinator  
St. Labre School  
Ashland, MT 59003  
(406) 784-4500