MPERA

PERS · MPORS · HPORS · GWPORS
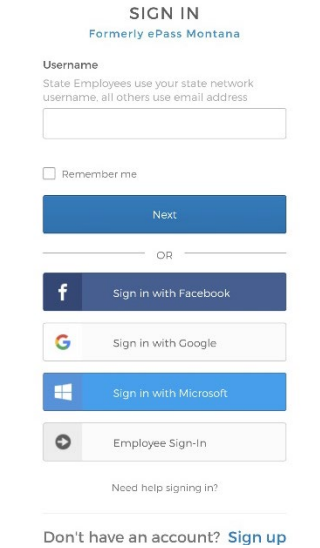SRS · FURS · JRS · VFCA

The Montana State Information Technology Services Division (SITSD) has changed the method by which users authenticate to Employer Reporting Information Center. Employers will now use Okta rather than ePass to log into ERIC. Any employer who has used ERIC within the last two years will have their User ID transferred to Okta, however employers will be required to "activate" their account and establish a password for Okta.
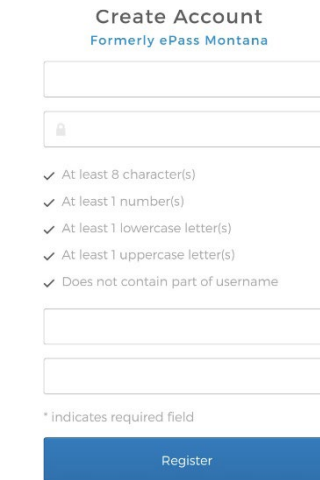
1. Open a web browser and visit https://login.mt.gov.

2. On the Okta Sign In page, click **Sign up**.

3. On the Create Account page, enter this information:
- o **Email**
- o **Password (follow password requirements guide)**
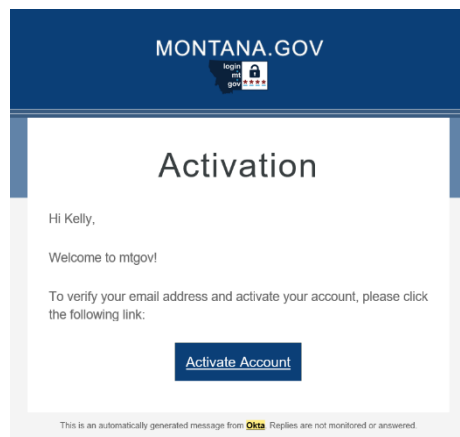- o **First name**
- o **Last name**

4. Click **Register**.

5. Open your email client and click the **Activate Account** link in your email from **Okta**. This link expires within 7 days of receiving it.
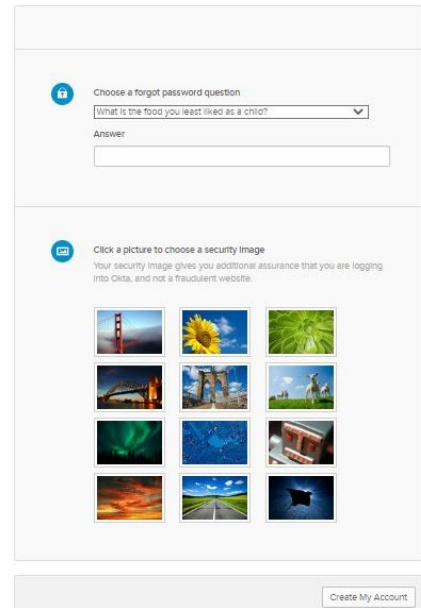
   Now your account is created and you will be redirected to the Sign In page.

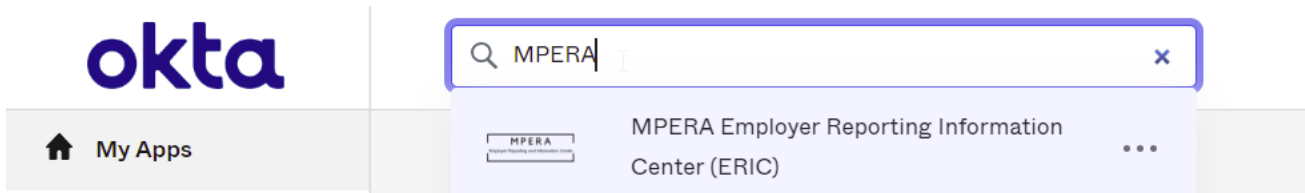6. Enter your email address/username and password and click **Sign In**.

7. On the Welcome page, complete these fields:

- o Choose a **forgot password question**.
- o Choose a **security image**.

You are directed to your User Dashboard.

8. On the User Dashboard you can **search** for Apps such as **MPERA Employer Reporting and Information Center (ERIC)** and proceed to ERIC for reporting.

8. After the initial registration you can login using the ERIC Log In link on https://mpera.mt.gov/

EMPLOYERS

Employer Introduction

Contribution Rates

GASB

Employer Forms

ERIC Payroll Schedule Change Instruction Video

ERIC Log In