



The Montana State Information Technology Services Division (SITSD) has changed the method by which users authenticate to Employer Reporting Information Center. Employers will now use Okta rather than ePass to log into ERIC. Any employer who has used ERIC within the last two years will have their User ID transferred to Okta, however employers will be required to “activate” their account and establish a password for Okta.

1. Open a web browser and visit <https://login.mt.gov>.

SIGN IN
FORMERLY ePASS MONTANA

Username
State Employees use your state network username, all others use email address

Password

Remember me

Sign In

OR

Employee Sign-In

If you previously logged in using the Google, Microsoft, or Facebook buttons and have not setup a new Okta Password, please click on this link.

Need help signing in?

2. On the Okta Sign In page, click **Sign up**.

3. On the Create Account page, enter this information:

- **Email**
- **Password (follow password requirements guide)**
- **First name**
- **Last name**

4. Click **Register**.

Create Account
Formerly ePass Montana

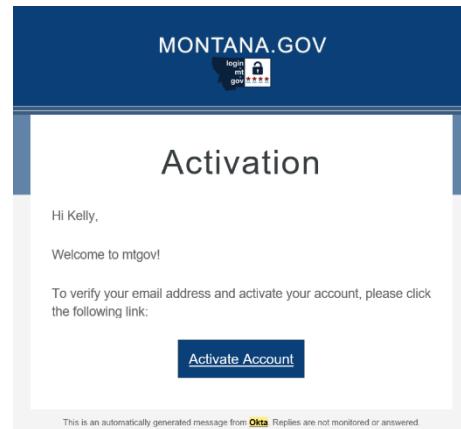
Email

Password

At least 8 character(s)
At least 1 number(s)
At least 1 lowercase letter(s)
At least 1 uppercase letter(s)
Does not contain part of username

* indicates required field

Register



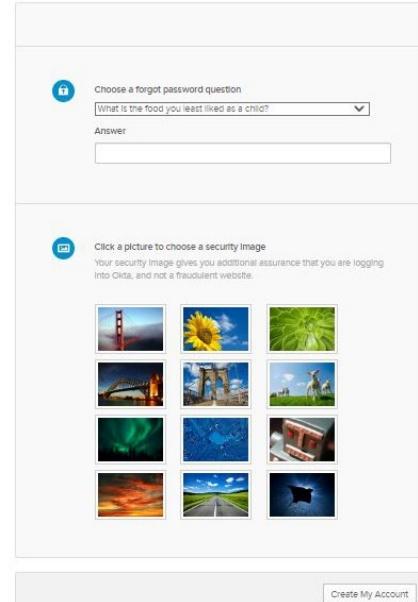
5. Open your email client and click the **Activate Account** link in your email from **Okta**. This link expires within seven days of receiving it.

Now your account is created, and you will be redirected to the Sign In page.

6. Enter your email address/username and password and click **Sign In**.

7. On the Welcome page, complete these fields:

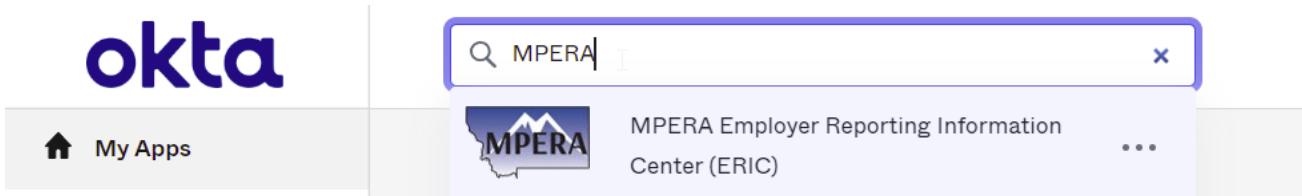
- Choose a **forgot password question**
- Choose a **security image**



The screenshot shows the Okta Welcome page. At the top, there is a field labeled "Choose a forgot password question" with a dropdown menu showing "What is the food you least liked as a child?". Below it is a "Answer" field with a text input box. Below these fields is a section titled "Click a picture to choose a security image". It includes a sub-instruction: "Your security image gives you additional assurance that you are logging into Okta, and not a fraudulent website." Below the instruction is a 3x3 grid of nine thumbnail images representing various scenes: Golden Gate Bridge, sunflower, green plant, bridge at night, Brooklyn Bridge, deer, aurora borealis, ocean, and a road at sunset.

You are directed to your User Dashboard.

8. On the User Dashboard you can **search** for Apps such as **MPERA Employer Reporting and Information Center (ERIC)** and proceed to ERIC for reporting.



The screenshot shows the Okta User Dashboard. On the left, there is a sidebar with a "My Apps" button. The main area features a search bar with the text "MPERA" typed into it. Below the search bar, there is a card for the "MPERA Employer Reporting Information Center (ERIC)". The card includes the MPERA logo (a blue and white mountain range icon inside a map of Montana), the app name, and a three-dot menu icon. The background of the dashboard is light gray.

9. After the initial registration you can login using the ERIC Log In link on <https://mpera.mt.gov/>



EMPLOYERS

[Employer Introduction](#)

[Contribution Rates](#)

[GASB](#)

[Employer Forms](#)

[ERIC Payroll Schedule Change Instruction Video](#)

[ERIC Log In](#)