

**PUBLIC EMPLOYEES' RETIREMENT BOARD**  
**100 North Park Avenue, Room 201**  
**Helena MT 59601**

**AUDIT COMMITTEE**  
**Wednesday, June 10, 2020**  
**3:00 pm**

**ATTENDANCE**

*Committee*

Maggie Peterson, Chairperson  
Robyn Driscoll, Member

Board Member Sheena Wilson also attended the meeting (*via audio conference*).

*MPERA Staff*

Dore Schwinden, Executive Director  
Hollie Resler, Fiscal Services Bureau Chief  
Patricia Davis, Member Services Bureau Chief  
Kyle Hartse, Auditor  
Sheri Mitchell, Benefits Specialist Supervisor  
Cynthia Pearson, Executive Assistant

*Public*

Dan Smith, MPPA (*via audio conference*)

**ACTIONS**

**III. Fiscal Year 2021 Risk Assessment**

- Member Robyn Driscoll moved to accept the FY2021 risk assessment as presented. This risk assessment will be taken to the full Board at its meeting tomorrow (June 11, 2020). Chairperson Maggie Peterson seconded the motion, which passed unanimously.

**IV. Fiscal Year 2021 Audit Plan**

- Member Robyn Driscoll moved to accept the FY2021 audit plan as presented. This plan will be taken to the full Board at its meeting tomorrow (June 11, 2020). Chairperson Maggie Peterson seconded the motion, which passed unanimously.

**V. Internal Audit – Payments of Benefits and Refunds**

- Member Robyn Driscoll moved to accept the internal audit as presented, asking that the Audit Committee continue to receive regular updates on the resolution of identified issues. This internal audit will be taken to the full Board at its meeting tomorrow (June 11, 2020). Chairperson Maggie Peterson seconded the motion, which passed unanimously.

**VI. and VII. Completed External Audits**

- Member Robyn Driscoll moved to accept the external audits completed for 12 employers—including recommendations—as presented. These external audits will be taken to the full Board at its meeting tomorrow (June 11, 2020). Chairperson Maggie Peterson seconded the motion, which passed unanimously.

**VIII. Set Meeting Schedule**

- The Audit Committee scheduled its next meeting for Wednesday, October 7, beginning at 3 p.m. This will be in conjunction with the Board's regular meeting on October 8.